

2003/2004

GEAR INSPECTION REPORT

CLUB:

DATE OF ORIGINAL INSPECTION:

DATE OF RE-INSPECTION:

DATE INSPECTION FINALLY APPROVED:

Supervising Lifesaving Officer

Other appropriate officer

Original to Branch

Duplicate to Club

NOTE:

- Refer to individual SLSA policies and specifications for further information - www.slsa.asn.au.
- These inspection requirements are for patrol gear inspections only (safety and operational inspections). The items may be required to meeting further competition scrutineering requirements for surf sports purposes.
- Surf Life Saving Gear Inspections do not replace an authorised RTA inspection or registration.

GENERAL GEAR INSPECTION GUIDELINES

Please have ready for your Gear Inspection the items (as appropriate) listed herein.

At least two Club officials should be in attendance for the Gear Inspection.

Your club will be notified by the Director of Life Saving of the allocated date & time for your inspection.

To assist with the Gear Inspection could the Club have ready the following items:

- Kit items (eg. first aid, airbag resuscitator) are spread out for inspection in an orderly manner.
- The tent, patrol enclosures and patrol screens are available as per Branch requirements.
- Rescue Boards and Tubes are laid out and not on racks.
- Serial Numbers are already listed on a spare copy of this report.

Note

- Motors will have to be run as per Branch requirements.
- Soft-hull IRB's to be inflated, with floorboards out.
- Radios will have to be turned on and tested
- Signage and flags are to be available as per Branch requirements.
- Quad bikes are to be presented as per Branch requirements.
- RWC's to be presented as per Branch requirements.

Most items must be numbered as per Branch requirements.

Thank you for your anticipated cooperation and work in this area.

Board of Lifesaving
Surf Life Saving New South Wales Inc.

GRADING OF GEAR

All items will be graded and if passed, Approved Stickers issued.

- P = PASS** Ok to use on Patrol & Club activities
F = FAIR Item may require maintenance or attention before use
R = RE-INSPECT Item needs major repair **or** was not ready for inspection
D = DISCARD Item is beyond repair – discard and **NEVER USE AGAIN**

| | | | | | | | |
|---|--|---|--|---|--|------------|--|
| # | | # | | # | | # Stickers | |
| F | | R | | D | | | |

IRB (safety and operational inspection)

P = Pass / F = Fair / R = Re-inspect / D = Discard

| ITEM | QTY | BOAT # 1 | BOAT # 2 | BOAT # 3 | BOAT # 4 |
|---|-----|----------|----------|----------|----------|
| IRB Code of Conduct – (on Notice Board) | 1 | | | | |
| Floorboards Out (if applicable) y/n | n/a | | | | |
| Boat Make | n/a | | | | |
| Waterways Registration. No. | n/a | | | | |
| SLSA Approval No. | n/a | | | | |
| Pontoon Wear to Underside | n/a | | | | |
| Pontoon Wear at Floorboard Junction | n/a | | | | |
| Reflective Tape | n/a | | | | |
| Spray Dodger | 1 | | | | |
| Bow Rope + Handle | 1 | | | | |
| Bow Rope D Fitting | 1 | | | | |
| Pontoon Ropes on Sides | 2 | | | | |
| Re-right Handles Rope + Pouch. (Length 1400mm- does not foul prop) | 1 | | | | |
| Carry Handles | 4 | | | | |
| Driver's Boarding Handle | 1 | | | | |
| Crewperson's Boarding Handle | 1 | | | | |
| Fuel Line Loops | 3 | | | | |
| Inflation Valves | 3/4 | | | | |
| Transom Plate Wear (1mm) | 1 | | | | |
| Transom Lip (3mm Square) | 1 | | | | |
| Motor Safety Cable | 1 | | | | |
| Eye Bolts | 2 | | | | |
| Bungs (if applicable) | 2 | | | | |
| Knife & Sheath (square tip for use as a screwdriver) | 1 | | | | |
| Paddles: Stowage, Condition + Correct Size | 2 | | | | |
| 25m Tow Rope: Stowage, Splice, Clip & Loop | 1 | | | | |
| Approved Rescue Tube: Stowage | 1 | | | | |
| Whistle | 1 | | | | |
| Fuel Tank (no leaks, no sharps) | 1 | | | | |
| Floorboards not worn, No holes/sharps | n/a | | | | |
| Floorboard hinge condition (if applicable) | 1 | | | | |
| Fuel Tanks Fixings | 4 | | | | |
| Foot Straps | 3 | | | | |
| Pressure Gauge (1/boat type) | 1 | | | | |
| Approval Sticker | n/a | | | | |

Signed _____

Date _____

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|---|--|---|--|---|--|------------|--|
| # | | # | | # | | # Stickers | |
| F | | R | | D | | | |

IRB Trailer

P = Pass / F = Fair / R = Re-inspect / D = Discard

| ITEM | TRAILER 1 | TRAILER 2 | TRAILER 3 |
|--|-----------|-----------|-----------|
| Registration plate & label (if applicable) | | | |
| Serial Number | | | |
| No obvious defects (no protruding jagged edges etc). | | | |
| Rust/Corrosion Free | | | |
| Joints clean rust/corrosion free | | | |
| Winch and strap (if applicable) in working order and ratchet lock working. | | | |

| | | | | | | | |
|--------|--|--------|--|--------|--|------------|--|
| # F | | # R | | # D | | # Stickers | |
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IRB MOTORS

P = Pass / F = Fair / R = Re-inspect / D = Discard

| ITEM | MOTOR 1 | MOTOR 2 | MOTOR 3 | MOTOR 4 | MOTOR 5 | MOTOR 6 |
|---|------------|------------|------------|------------|------------|------------|
| Motor Make | | | | | | |
| Serial Number | | | | | | |
| No obvious motor modifications | | | | | | |
| Rust/Corrosion Free | | | | | | |
| Tilt-Lock removed or disabled | | | | | | |
| Mechanism to prevent motor from starting in gear removed. | | | | | | |
| Condition of hoses and wiring | | | | | | |
| Loose or Missing Bolts | | | | | | |
| Fuel Filter Clean (if applicable) | | | | | | |
| Choke/Primer Functions | | | | | | |
| Smooth/full-throttle action (in gear engine not running) | | | | | | |
| Motor Cover & Clip | | | | | | |
| Propeller Blades | | | | | | |
| Propeller Guard | | | | | | |
| Guard Securely Fixed | | | | | | |
| Guard's Serial No. (if present) | | | | | | |
| Clamp Threads and Handles | | | | | | |
| Clamp Brackets | | | | | | |
| Tilt Bracket & Fixings | | | | | | |
| Swivel Bracket & Fixings | | | | | | |
| Starter | | | | | | |
| Motor Actually Run & Idles | | | | | | |
| Gear Shift (F,R,N) | | | | | | |
| Gear Lever | | | | | | |
| Stop Button/s | | | | | | |
| No Major Defects | | | | | | |
| Motor Numbered | | | | | | |
| APPROVAL STICKER | | | | | | |

Signed: _____

Date: _____

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|--------|--|--------|--|--------|--|------------|--|
| # F | | # R | | # D | | # Stickers | |
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Quad Bike/s (not mandatory but must pass gear inspection every year prior to use on beach)

P = Pass / F = Fair / R = Re-inspect / D = Discard

| ITEM | Quad Bike 1 | QUAD BIKE 2 |
|--|-------------|-------------|
| Make | | |
| Model | | |
| Serial Number | | |
| Good working order/dean | | |
| Rust/Corrosion Free | | |
| Service Log Book (maintained as per manufacturers instructions) | | |
| Flashing light (in working order) | | |
| Wheels & tyres in good condition | | |
| Lights, horn and indicators in good working order (if fitted) | | |
| Board racks/carry racks and tow bar in good working order. | | |
| Manufacturers safety warnings correctly adhered and in good condition. | | |
| Sign writing (surf rescue) | | |
| Reversing beeper (if fitted) | | |
| Registration | | |
| Accessories to secure additional equipment. | | |

Vehicle – Mobiles (not mandatory but must pass gear inspection every year prior to use on beach)

P = Pass / F = Fair / R = Re-inspect / D = Discard

| | Vehicle 1 | Vehicle 2 |
|---|-----------|-----------|
| Registration Number | | |
| Service Log Book | | |
| Current Registration (one per vehicle inc sticker) | | |
| Flashing light (and siren if applicable) | | |
| Radio Communications (where fitted/applicable) | | |
| Sign Writing | | |
| Accessories to secure additional equipment | | |
| Board racks in good working order (corrosion and rust free etc) | | |
| Four wheel drive | | |
| Reversing Beeper | | |
| APPROVAL STICKER | | |

Signed: _____

Date: _____

Note: Any rescue equipment/additional accessories utilised on ATV/Mobile units must meet normal gear inspection requirements for that equipment.

| | | | | | | | |
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| # | | # | | # | | # Stickers | |
| F | | R | | D | | | |

RESCUE BOARDS

P = Pass / F = Fair / R = Re-inspect / D = Discard

| ITEM/BOARD NO. | # 1 | # 2 | # 3 | # 4 | # 5 | # 6 | # 7 | # 8 | # 9 |
|---|------|------|------|------|------|------|------|------|------|
| Make | | | | | | | | | |
| Outer Surface (free of dings, jagged edges etc) | | | | | | | | | |
| Straps or Ropes | | | | | | | | | |
| Fin | | | | | | | | | |
| Markings Top | | | | | | | | | |
| Markings Bottom | | | | | | | | | |
| Board Numbered | | | | | | | | | |
| Approval Sticker | | | | | | | | | |
| ITEM/BOARD NO. | # 10 | # 11 | # 12 | # 13 | # 14 | # 15 | # 16 | # 17 | # 18 |
| Make | | | | | | | | | |
| Outer Surface | | | | | | | | | |
| Straps or Ropes | | | | | | | | | |
| Fin | | | | | | | | | |
| Markings Top | | | | | | | | | |
| Markings Bottom | | | | | | | | | |
| Board Numbered | | | | | | | | | |
| Approval Sticker | | | | | | | | | |

Signed: _____ Date: _____

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|---|--|---|--|---|--|------------|--|
| # | | # | | # | | # Stickers | |
| F | | R | | D | | | |

RESCUE TUBES

P = Pass / F = Fair / R = Re-inspect / D = Discard

| ITEM / TUBE NO. | # 1 | # 2 | # 3 | # 4 | # 5 | # 6 | # 7 | # 8 | # 9 |
|-------------------------|------|------|------|------|------|------|------|------|------|
| Make | | | | | | | | | |
| Tube Condition | | | | | | | | | |
| Line not knotted/frayed | | | | | | | | | |
| Clip | | | | | | | | | |
| D Attachment | | | | | | | | | |
| O Rings | | | | | | | | | |
| Shoulder Strap | | | | | | | | | |
| Splices | | | | | | | | | |
| Tube Numbered | | | | | | | | | |
| APPROVAL STICKER | | | | | | | | | |
| ITEM/TUBE NO. | # 10 | # 11 | # 12 | # 13 | # 14 | # 15 | # 16 | # 17 | # 18 |
| Make | | | | | | | | | |
| Tube Condition | | | | | | | | | |
| Line not knotted/frayed | | | | | | | | | |
| Clip | | | | | | | | | |
| D Attachment | | | | | | | | | |
| O Rings | | | | | | | | | |
| Shoulder Strap | | | | | | | | | |
| Splices | | | | | | | | | |
| Tube Numbered | | | | | | | | | |
| APPROVAL STICKER | | | | | | | | | |

Signed _____

Date _____

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|---|--|---|--|---|--|------------|--|
| # | | # | | # | | # Stickers | |
| F | | R | | D | | | |

RADIOS

P = Pass / F = Fair / R = Re-inspect / D = Discard

| ITEM / RADIO NO. | # 1 | # 2 | # 3 | # 4 | # 5 |
|-------------------|-----|-----|-----|-----|------|
| Make | | | | | |
| Model | | | | | |
| Serial Number | | | | | |
| Channels Labelled | | | | | |
| No Sand/Corrosion | | | | | |
| Aerial | | | | | |
| Battery Condition | | | | | |
| Carry Case | | | | | |
| Waterproof Pouch | | | | | |
| Radio Works | | | | | |
| Radio Numbered | | | | | |
| Approval Sticker | | | | | |
| ITEM / RADIO NO. | # 6 | # 7 | # 8 | # 9 | # 10 |
| Make | | | | | |
| Model | | | | | |
| Serial Number | | | | | |
| Channels Labelled | | | | | |
| No Sand/Corrosion | | | | | |
| Aerial | | | | | |
| Battery Condition | | | | | |
| Carry Case | | | | | |
| Waterproof Pouch | | | | | |
| Radio Works | | | | | |
| Radio Numbered | | | | | |
| Approval Sticker | | | | | |

Signed: _____

Date: _____

| | | | | | | | |
|---|--|---|--|---|--|------------|--|
| # | | # | | # | | # Stickers | |
| F | | R | | D | | | |

SPINAL NECK BRACES

P = Pass / F = Fair / R = Re-inspect / D = Discard

| ITEM | SET # 1 | SET # 2 | SET # 3 | SET # 4 | SET # 5 |
|------------------------|---------|---------|---------|---------|---------|
| Regular Collar * | | | | | |
| No Neck Collar * | | | | | |
| Or Adjustable Collar * | | | | | |
| Pediatric Collar | | | | | |
| Set Numbered | | | | | |
| Approval Sticker | | | | | |

* Minimum of 3 collars (Regular, No neck, Pediatric)

Signed: _____

Date: _____

| | | | | | | | |
|---|--|---|--|---|--|------------|--|
| # | | # | | # | | # Stickers | |
| F | | R | | D | | | |

AIRBAG RESUSCITATOR

P = Pass / F = Fair / R = Re-inspect / D = Discard

| ITEM | UNIT# 1 | UNIT# 2 | UNIT# 3 | UNIT# 4 |
|--------------------------------|---------|---------|---------|---------|
| Type of Resuscitator | | | | |
| Unit Numbered | | | | |
| Service Certification | | | | |
| Ventilation Bag | | | | |
| Reservoir Bag | | | | |
| Reservoir Valve | | | | |
| Intake Valve | | | | |
| Extension Tube (optional) | | | | |
| Patient Valve | | | | |
| Resuscitation Tubing | | | | |
| Therapy Tubing | | | | |
| Resuscitation Mask Adult | | | | |
| Resuscitation Mask Child | | | | |
| Therapy Mask Adult | | | | |
| Therapy Mask Child | | | | |
| CP Airways (2)* | | | | |
| Key Wheel - Attached | | | | |
| Yoke Plug - Attached | | | | |
| Seding Washer | | | | |
| Spare Washer (1) | | | | |
| Surgical Gloves (minimum 3pr) | | | | |
| Notepad | | | | |
| Pen/Pencil | | | | |
| Chalk | | | | |
| No Sand in Unit | | | | |
| No Corrasion in Unit | | | | |
| No Corrasion on Screws/Nuts | | | | |
| Spare Oxygen Cylinder (1) | | | | |
| Approval Sticker | | | | |

* Adult Male and Adult Female - as provided by any manufacturer

Signed: _____

Date: _____

| | | | | | | | |
|---|--|---|--|---|--|------------|--|
| # | | # | | # | | # Stickers | |
| F | | R | | D | | | |

MANIKINS (presented clean, tidy and in working order)

P = Pass / F = Fair / R = Re-inspect / D = Discard

| ITEM / SIMULATOR NO. | # 1 | # 2 | # 3 | # 4 | # 5 | # 6 | # 7 | # 8 | # 9 |
|------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Make | | | | | | | | | |
| Service Certification | | | | | | | | | |
| Chest Cover/Spare Mask | | | | | | | | | |
| Carry Case (optional) | | | | | | | | | |
| Cleaning Solution* | | | | | | | | | |
| Spare Bags | | | | | | | | | |
| Paper Towels | | | | | | | | | |
| Tested & Working | | | | | | | | | |
| Simulator Numbered | | | | | | | | | |
| APPROVAL STICKER | | | | | | | | | |

* As per SLSA requirements

| | | | | | | |
|---|--|---|--|---|--|------------|
| # | | # | | # | | # Stickers |
| F | | R | | D | | |

PATROL EQUIPMENT

P = Pass / F = Fair / R = Re-inspect / D = Discard

| ITEM | QTY | P/F/R | COMMENT |
|---|------------------------------|-------|--|
| Patrol Area Flags | 2 | | |
| Patrol Feathers (Optional) | 2 | | |
| Signs: | | | |
| Swimming Prohibited | 1 | | |
| Surf Craft Prohibited | 2 | | |
| Surf Rescue Craft Training | 2 | | |
| Signal Flags | 2 | | |
| Patrol Shirts – DHL only | | | note Club's method of patrol uniform distribution, and extras store. |
| Patrol Shorts – DHL only | | | |
| Patrol Caps | | | |
| Whistles | 2 | | |
| Swim Fins (pairs) | 2pr | | |
| Stretcher/Spine Board | 1 | | |
| Blanket | 1 | | in addition to space blankets |
| Shark Alarm | 1 | | tested (<i>unless</i> provided by Council) |
| Shark Flag | 1 | | |
| Loud Hailer/PA System | 1 | | tested |
| IRB Safety Signs | 2 | | |
| Sun Block Cream | 2 | | SPF 30 - 500ml for patrol members |
| Patrol Log (Book) | 1 | | Sample Log to be given to Supervisor |
| Incident Report Log (Book) | 1 | | Ref SLSA Doc ID 08-02/03 Cr# 161/02* |
| Patrol Shelter/Tent (in good working order) | 1 | | |
| Tent Pegs (if required) | 4/6 | | |
| Tent Ropes (if required) | 4/6 | | |
| Communicable Disease Kit (Bum Bags) | Min 3 or as per Branch reqs. | | 1 x Resuscitation Pocket Mask with one way valve 3 x pr Surgical gloves 1 x pr Disposable Goggles (as per Branch reqs) 1 x Triangular bandage 1 x Notebook & 1 pen/pencil 1 x Whistle |

** Note if any of the equipment is provided by the governing authority (eg council) enter "P" for pass.

Signed: _____

Date: _____

| | | | | | | |
|---|--|---|--|---|--|------------|
| # | | # | | # | | # Stickers |
| F | | R | | D | | |

FIRST AID ROOM

P = Pass / F = Fair / R = Re-inspect / D = Discard

First Aid Room requirements are as per the Club Safety Guide

| ITEM | QTY | Room | KIT# 1 |
|--|-----|------|--------|
| Notice Board Showing | 1 | | |
| 1. Appropriate First Aid Charts | | | XXX |
| 2. Four Basic Checks of the Assembled Airbag | | | |
| Examination Couch/Bed | 1 | | XXX |
| Pillows Plastic Cover & Pillow Case | 2 | | XXX |
| Blankets – Clean (cotton or woolen) | 2 | | XXX |
| Stool or Chair | 1 | | XXX |
| Sink with Preferably Hot & Cold Water | 1 | | XXX |
| Hand Cleaner /Hand Wash Solution | 1 | | XXX |
| Paper Towels & Dispenser | 1 | | XXX |
| Contaminated Waste Disposal Bin | 1 | | XXX |
| Sharps Disposal Unit | 1 | | XXX |

| | | | |
|---|-------------|--|-----|
| Storage Cabinet | 1 | | |
| Alcohol swabs | 100 | | |
| Triangular Bandage Min 90cm | 8 | | |
| Crepe Bandage 10cm | 6 | | |
| 2.5cm Conforming Bandage | 2 | | |
| 5cm Conforming Bandage | 4 | | |
| 10cm Conforming Bandage | 4 | | |
| Wound dressing No 14 | 4 | | |
| Wound dressing No 16 | 4 | | |
| Universal/multi trauma dressing | 2 | | |
| Non Adherent dressing 7.5cmx10cm | 5 | | |
| Non Adherent dressing 7.5cmx20cm | 5 | | |
| Non Adherent dressing 5cm x 7.5cm | 5 | | |
| Combine dressing (Surgipad) 9cmx20cm | 5 | | XXX |
| Eye Pads | 5 | | |
| Burn Sheet (Large) | 1 | | |
| Burn Sheet (small) | 1 | | |
| First Aid Pamphlet as approved by Workcover | 1 | | |
| Band Aids | 50 | | |
| Adhesive Tape 2.5cm x 5m | 2 | | |
| Paper Tape (Micropore) 1.25cm | 2 | | |
| Dressing Length 6cm x 1m | 1 | | |
| Saline Ampoules 10ml (eye/wound irrigation) | 12 | | |
| Shock Blanket/Space Blanket | 4 | | |
| Gauze Swabs 7.5cm (100s) | 2 | | |
| Scissors 12.5cm S/B S/S | 1 | | |
| Splinter Probe Disposable | 10 | | |
| Dressing Forceps Plastic | 2 | | |
| Splinter Forceps S/S | 1 | | |
| Kidney Tray (Plastic) | 1 | | |
| Safety Pins 12s | 1 | | |
| Plastic Bag (Small, medium & Large) | 2 each size | | |
| Drinking Vessel (disposable) | 10 | | |
| Disposable Gloves | 100 | | |

Signed:

Date:

| | | | | | | |
|---|--|---|--|---|--|------------|
| # | | # | | # | | # Stickers |
| F | | R | | D | | |

FIRST AID PATROLS

P = Pass / F = Fair / R = Re-inspect / D = Discard

| ITEM | QTY | KIT#1 | Kit #2 | KIT#3 | KIT#4 |
|---|-------------------|-------|--------|-------|-------|
| First Aid Pamphlet (as approved by Workcover) | 1 | | | | |
| Adhesive Strips | 1 | | | | |
| Gauze Swabs 7.5cm x 7.5cm | 10 | | | | |
| Crepe Bandages 10cm | 2 | | | | |
| Adhesive Dressing Tape 2.5cm x 10cm | 1 | | | | |
| Pad Non-Adherent 10x 7.5cm | 2 | | | | |
| Eye Pad | 2 | | | | |
| Bandage Conforming 7.5cm | 1 | | | | |
| Bandage Conforming 10cm | 1 | | | | |
| Gloves Disposable in Bag x 10 | 1 | | | | |
| Blanket Emergency Shock | 1 | | | | |
| Safety Pins in Bag Pack of 12 | 1 | | | | |
| Scissors S/S Sharp/Blunt 12.5cm | 1 | | | | |
| 1 Paper Tape (Micropore) 1.25cm | 1 | | | | |
| Splinter forceps s/s | 1 | | | | |
| Alcohol/Antiseptic Swabs | 10 | | | | |
| SLS Incident Log Book | 1 | | | | |
| Triangular Bandage minimum 90cm | 4 | | | | |
| Wound dressing no 15 | 3 | | | | |
| Combine dressing 9x20cm | 2 | | | | |
| Saline Ampoules 10ml (eye/wound irrigation) | 8 | | | | |
| Splinter Probe Disposable | 5 | | | | |
| Plastic Bags (small, medium, large) | 2 each size | | | | |
| Notepad, pencil/pen | 1 set | | | | |
| Sharps Disposal Unit | 1 | | | | |
| Plastic Forceps Dressing | 1 | | | | |
| Approved Sticker | 1 | | | | |

Signed: _____

Date: _____

Date Inspection Finally Approved: _____